Steadman & Steele
PO Box 36326
Houston, TX 77236

Telephone (713) 522-3637
Fax (713) 526-2638

FOR IMMEDIATE ACTION CALL TOLL FREE (800)982-1547

Debtor

Name:	Amount:
Address:	Tele #:
City / State / Zip:	Date of Last Invoice:
Credit Application ____Y _____N Customer #	Date of Last Payment:
Personal Guarantee ____Y _____N	Add Fees:
Guarantor:	

Facts:

The accounts listed are referred to Steadman & Steele for collection and you are authorized to proceed at once to collect the accounts. Commission will be charged on accounts collected, all pay directs, merchandise returns, or accounts withdrawn pending collection. In the event we determine litigation is necessary, we appoint Steadman & Steele as our attorney-in-fact to send the account to an attorney designated by us in the county of the debtor, to an attorney whose name appears in a Law List Publication. We further direct that you are authorized to negotiate a fee agreement with such an attorney upon prevailing rates in the state or county in which such attorney practices. We further appoint Steadman & Steele to be our attorney-in-fact for the purpose of accepting for deposit all payments and or endorse checks, notes, money orders or drafts relating to such account, the net proceeds of which, after deducting your fees and costs, applicable attorney's fees and costs of filing suit, you will remit to us. Special authorization is required from us before suit is filed, and before any compromise with debtor of the amount owed.

Any payments made direct to our office will be reported immediately.

Firm _____ Date _____

Address _____ City _____

Authorized by _____ Telephone _____